### The Governing Body:

The Office Bearers are-

President, Vice-President and Secretary of Berar General Education Society.

The Principal is an ex-officio member, while there are 2 Teacher Representatives and 1 Non-Teaching Staff Representative.

# **Administrative Set Up:**

The Chairman, secretaryof B. G. E. Society and the Principal are the center of the administration with the former being the final authority in all financial matters. The Principal shares the work with financial projects before the Chairman and Secretary of B. G. E. Society who endorses the same. The Principal has team of Departmental Heads, the IQAC Coordinator, the Teachers' Council Secretary and the official staff to assist in the discharge of college work.

## The Functions of Various Bodies:

The Finance Sub-Committee, the Buildings Sub-Committee and the Hostel Sub-committee take important decisions regarding finance, building construction, renovation and maintenance and issues related to the college hostel.

# There is the Teachers' Council and the Association of the Non-teaching staff.

Service Rules, Procedures, Recruitment and Promotion Policies: Service rules and procedures are guided by the S.G.B. Amravati University and Government of Maharashtra. The recruitment rules for the teaching staff are as per the government of maharashtra along with the eligibility criteria prescribed by the UGC; that for the non-teaching staff is as per Government of Maharashtra.

#### **Grievance Redressal Mechanisms:**

There is Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; the Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information.